



Boiler Maintenance Checklist

Tips and Tasks

Boiler Maintenance

Routine Preventive Maintenance

Company: _____

Worksite address: _____

Inspected by: _____

Date: _____ Time: _____

Daily Maintenance Tasks

NOTES

- Check the water level glass gauge
- Check LWCO and ALWCO operations
- Remove sludge and sentiment
- Check floor drains
- Check boiler fresh air
- Inspect fuel and gas

Weekly Maintenance Tasks

NOTES

- Inspect burner and flue gas
- Check for leaks and hot spots
- Inspect refractory material and gaskets

Monthly Maintenance Tasks

NOTES

- Clean fireside surfaces
- Inspect refractory material
- Test all system valves
- Recalibrate all operating controls

Boiler Maintenance

Annual Maintenance / Preventive Maintenance Tips

Company: _____

Worksite address: _____

Inspected by: _____

Date: _____ Time: _____

Annual Maintenance Tasks

NOTES

- Disassemble and check LWCO and ALWCO
- Tune up burners and settings
- Inspect fire side
- Hydro test boiler for leaks

Preventive Maintenance Tips

NOTES

- Establish a comprehensive preventive maintenance program
- Regularly clean surfaces, burner refractory material, gaskets
- Regularly clean oil and air filters
- Schedule annual inspections by certified technicians
- Perform efficiency tests using a combustion analyzer
- Hire a professional for tasks beyond your team's capabilities